



## Step 1: Become an MSSC Authorized Assessment Center

For your school/organizations students to earn the Certified Production Technician (CPT) or Certified Logistics Technician (CLT) you must first become an MSSC Authorized Assessment Center. All assessment orders to become certified are processed through MSSC National Headquarters through our online ordering system. For information and steps on how to become a center or to place orders, please reach out to Catherine Feeney, Marketing Manager, [cfeeney@msscusa.org](mailto:cfeeney@msscusa.org) x2222 or Helen Smythe, Marketing Coordinator, [hsmythe@msscusa.org](mailto:hsmythe@msscusa.org) x2228.

Below are steps on how your school or organization will work directly with your designated MSSC Field Representative on placing orders for MSSC Authorized Instructor Training and Online E-learning Training Courses. Please follow per which Certification and Online E-learning Courses you will be offering to your students.

## Certified Production Technician (CPT)

### Step 2: Purchase Instructor Authorization Training

Instructor Authorization Training is delivered either online or at our CPT instructor training facility. For a more detailed description of the options below [please follow this link](#):

1. CPT Instructor Authorization Training Class: 3-day, in person training class with MSSC Master Trainer in Scottsburg, Indiana. Includes Instructor Package, 180-day access to online e-learning materials as a student, course syllabi, PowerPoints, etc.
2. CPT Instructor Package: All of the above without the 3-day, in person training class.

To purchase the CPT Authorized Instructor Training, please reference the instructions that your designated MSSC Field Representative has provided you.

<b>Per Organization: Secondary Cost</b>	
<b>Instructor Authorization Training Options</b>	
Instructor Authorization Training 3 Day In Person- Mid America Science Park, Scottsburg, IN- Per Instructor	\$2,200.00
Online Instructor Authorization Training includes webinar with Master Trainer- Per Instructor (includes shipping)	\$1,510.00
<b>CPT+ Skill Boss 2 Day Authorized Instructor Training- <i>Instructor must be authorized CPT Instructor before enrolling</i></b>	<b>\$1500.00</b>

### Step 3: Purchase CPT Online E-learning Training Courses

To purchase the Certified Production Technician (CPT) Online E-learning Courses, please reference the instructions that your designated MSSC Field Representative has provided you.

<b>Per Student: Secondary Cost</b>	<b>Ongoing Cost</b>
CPT Safety Online E-learning Training Course	\$56.00
CPT Quality Online E-learning Training Course	\$56.00
CPT Manufacturing Process and Production Online E-learning Training Course	\$56.00
CPT Maintenance Awareness Online E-learning Training Course	\$56.00
CPT Green Production Course Online E-learning Training Course	\$56.00
<i>CPT Green Production Course with Hardcopy Textbook- Includes \$10 shipping fee</i>	\$104.00
<b>Total for Full CPT Online E-learning Training Course- Does not include Green Production Online E-learning Training Course</b>	<b>\$224.00</b>

### CPT Site-Based Computer Based Training Product:

For secondary schools and correctional facilities, only, where internet is not accessed. This model allows for an organization to purchase the CBT content and LMS so they “own” the courseware. Because the organization owns the training content any number of students can go through for an indefinite period. Though there may be software upgrade fees periodically, this product is excellent for long-term recurring programs.

**Secondary Cost:** \$22,000 per/location- sold by an MSSC Representative

\*Available only for CPT

## Certified Logistics Technician (CLT)

### Step 2: Purchase CLT E-learning Portal

Your organization will receive a customized, secure e-learning portal. Please allow 2 weeks for portal set up. Note that your instructor must complete their training on your organization's e-learning portal. MSSC recommends purchasing the portal set-up 4-6 weeks before you plan to begin the program. To purchase the CLT E-learning Portal, please reference the instructions that your designated MSSC Field Representative has provided you.

### Step 3: Purchase Instructor Authorization Training

Instructor Authorization Training is delivered online and requires approximately 2-4 weeks to complete depending upon individual instructor schedules. To purchase the CLT Authorized Instructor Training, please reference the instructions that your designated MSSC Field Representative has provided you.

<b>Per Organization: Secondary Cost</b>	
Online Instructor Authorization Training Per Instructor (includes shipping)	\$1,410.00
E-learning Portal Setup Fee- <i>One-time only fee</i>	\$250.00

### Step 4: Purchase CLT Online E-learning Courses

To purchase the Certified Logistics Technician (CLT) Online E-learning Courses, please reference the instructions that your designated MSSC Field Representative has provided you.

<b>Per Student: Secondary Cost</b>	<b>Ongoing Cost</b>
CLA Course with PDF Textbook	\$56.00
<i>**Optional CLA Course with Hardcopy Textbook</i>	<i>\$86.00</i>
<i>** Optional CLA Hardcopy Textbook (Includes \$10 shipping fee)</i>	<i>\$60.00</i>
CLT Course with PDF Textbook	\$56.00
<i>** Optional CLT Course with Hardcopy Textbook</i>	<i>\$86.00</i>
<i>**Optional CLT Hardcopy Textbook (Includes \$10 shipping fee)</i>	<i>\$60.00</i>
<b>Total for Full CLT Online E-learning Training Course</b>	<b>\$112.00</b>

## Unlimited Annual License Cost Option for CPT & CLT

MSSC has standard secondary pricing for its courses that include a volume structured discount models (attached) designed to be offered “online.” This allows for students to access the **computer-based training (CBT)** content at any computer with an internet connection. This standard pricing is what is most commonly purchased because most organizations are offering courses of up to 20-40 students per year, and therefore, the volume level is not adequate to warrant the license models discussed below.

*Please Note: MSSC does NOT discount its costs for **Candidate Registrations or Assessments** as this is a violation of ISO Standard 17024 against which MSSC is “Accredited” by the International Accreditation Service (IAS).*

### “Unlimited” Annual License

This is an internet-based model whereby an entire secondary and/or state- or region-wide program has unlimited access to the CBT course content. One student or thousands can access the content for a period of one year.

The pricing is setup with an annual fee for an unlimited annual license to be paid in full at the beginning of the year and can be setup to recur for a fixed number of years. This is an excellent option for large volume deployment, and cost savings are significant.

*For example, the standard per/student per/course price for an adult student is \$130 p/course to earn the full CPT certification and to take all four courses the total cost is \$520. The unlimited adult option would “break-even” after 193 students ( $\$520 \times 193 = \$100,360$ ). The unlimited secondary option would break-even after 179 HS students ( $\$70 \text{ p/course} \times 4 \text{ courses} = \$280 \times 79 \text{ students} = \$50,120$ ).*

MSSC can agree to lock-in the pricing below for a multi-year program but reserves the right to increase the annual license fee after the multi-year agreement, depending on the size of the statewide course orders i.e., number of schools and/or regions.

## Unlimited Annual License Pricing Models

### Secondary

Number of Schools	Annual Unlimited Course Cost CPT	Annual Unlimited Course Cost CLT
Single HS	\$1,000	\$1,000
Single HS with Adults	\$4,000	\$4,000



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2. CPT Instructor Package: All of the above without the 3-day, in person training class.

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<b>Per Organization: Post-Secondary Cost</b>	
<b>Instructor Authorization Training Options</b>	
Instructor Authorization Training 3 Day In Person- Mid America Science Park, Scottsburg, IN- Per Instructor	\$2,200.00
Online Instructor Authorization Training includes webinar with Master Trainer- Per Instructor (includes shipping)	\$1,510.00
<b>CPT+ Skill Boss 2 Day Authorized Instructor Training- <i>Instructor must be authorized CPT Instructor before enrolling</i></b>	<b>\$1500.00</b>

### Step 3: Purchase CPT Online E-learning Training Courses

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<b>Per Student Cost: Post-Secondary Cost</b>	<b>Ongoing Cost</b>
CPT Safety Online E-learning Training Course	\$100.00
<i>CPT Safety Course (Spanish/English)</i>	\$120.00
CPT Quality Online E-learning Training Course	\$100.00
<i>CPT Quality Course (Spanish/English)</i>	\$120.00
CPT Manufacturing Process and Production Online E-learning Training Course	\$100.00
<i>CPT Manufacturing Process and Production Course (Spanish/English)</i>	\$120.00
CPT Maintenance Awareness Online E-learning Training Course	\$100.00
<i>CPT Maintenance Awareness Course (Spanish/English)</i>	\$120.00
CPT Green Production Course Online E-learning Training Course	\$100.00
<i>CPT Green Production Course with Hardcopy Textbook- Includes \$10 shipping fee</i>	\$160.00
<i>CPT Green Production Course (Spanish/English)</i>	\$120.00
<b>Total for Full CPT Online E-learning Training Course- Does not include Green Production Online E-learning Training Course</b>	<b>\$500.00</b>
<i>CPT Fast Track Per Course Option- Only available to students with minimum 3-5 years manufacturing work experience</i>	\$65.00

\*Spanish/English courses available

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#### Costs:

Correctional Facilities (adult populations):

**25 seat licenses:** \$42,000 per/location

**10 seat licenses:** \$22,000 per/location (Note: typically purchased for less populated “pre-release” programs like a regional prison/jail)

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Online Instructor Authorization Training Per Instructor (includes shipping)	\$1,410.00
E-learning Portal Setup Fee- <i>One-time only fee</i>	\$250.00

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CLA Course with PDF Textbook	\$100.00
<i>** Optional CLA Course with Hardcopy Textbook</i>	<i>\$130.00</i>
<i>** Optional CLA Hardcopy Textbook (Includes \$10 shipping fee)</i>	<i>\$60.00</i>
CLT Course with PDF Textbook	\$100.00
<i>**Optional CLT Course with Hardcopy Textbook</i>	<i>\$130.00</i>
<i>**Optional CLT Hardcopy Textbook (Includes \$10 shipping fee)</i>	<i>\$60.00</i>
<b>Total for Full CLT Online E-learning Training Course</b>	<b>\$200.00</b>

## Unlimited Annual License Cost Option for CPT & CLT

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MSSC can agree to lock-in pricing for a multi-year program, but reserves the right to increase the annual license fee after the multi-year agreement, depending on the size of the statewide course orders i.e., number of schools and/or regions.

For information on Unlimited Annual License pricing, please contact MSSC Executive Director Neil Reddy at [reddyn@msscusa.org](mailto:reddyn@msscusa.org).